

## GENERAL INFORMATION

### HUMAN RESOURCES

The Division of Human Resources provides human resource management services for all employees in the academic and administrative areas including student employees, research and graduate assistants, college work study and temporary employees on all campuses. The division comprises the following areas: HR Administration, Recruitment Services, Compensation Administration, Employee and Labor Relations, Payroll, Employee Records, Benefits Administration, HR Management Systems, Talent Management and Development, Equal Opportunity Programs and Diversity, Employee Assistance Programs, Human Resources Relations, and Human Resources (Herbert Wertheim College of Medicine). It is through this office that new employees participate in the New Employee Experience (NEE) to gain knowledge of FIU's past, present, and future for their individual career success and institutional impact.

The Modesto A. Maidique Campus (MMC) office is located in PC 224, (305) 348-2181. The Biscayne Bay Campus (BBC) office is located in LIB 322, (305) 919-5545. For additional information, visit the Division of Human Resources website at: <http://hr.fiu.edu>.

### EQUAL OPPORTUNITY PROGRAM AND DIVERSITY (EOPD)

Florida International University is committed to equal opportunity and diversity for all students, faculty, staff, visitors and applicants for employment. EOPD is responsible for the development, implementation and monitoring of diversity, equity and affirmative action programs, policies and procedures to ensure equal employment without regard to age, color, disability, marital status, national or ethnic origin, political affiliation, race, religion, sex (including pregnancy), sexual orientation, veteran status or gender information. This is accomplished by various programs, goals and initiatives:

- The University's Affirmative Action Plan for Women and Minorities, and for Individuals with Disabilities and Veterans and the Florida Equity Accountability Plan;
- American with Disabilities Act (ADA)
- Diversity Initiatives
- External Partnerships
- Minority Scholarships
- Position Vacancy Announcements/Hiring Recruitment
- Internal and External investigations
- Training

The office is located on the MMC campus in PC 321, (305) 348-2785. For additional information, visit the Office of Equal Opportunity Programs and Diversity website at: [www.fiu.edu/~eop](http://www.fiu.edu/~eop).

### INDIVIDUALS WITH DISABILITIES

The American Disabilities Act (ADA) provides that no qualified individual with a disability shall be denied access to or participation in programs, services, and activities at Florida International University. This act applies to all

aspects of campus activities, including employment, student programming and services. Students seeking accommodations must register with the Disability Resource Center (DRC) at [drc@fiu.edu](mailto:drc@fiu.edu) or (305) 348-3532 (MMC) or (305) 919-5345 (BBC).

**Filing a Complaint:** It is the policy and practice of Florida International University to comply fully with the requirements of the Americans With Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act and all other federal and State laws and regulations prohibiting discrimination on the basis of disability. Complaints of disability discrimination, harassment, or retaliation must be filed with the Office of Equal Opportunity Programs and Diversity (EOPD) within 120 calendar days of the incident(s). EOPD is responsible for investigating discrimination and/or harassment complaints/allegations.

If you wish to learn more about your ADA rights, the University's policies against discrimination and sexual harassment as well as the process for filing a formal complaint contact the Office of Equal Opportunity Programs and Diversity in PC 321; (305) 348-2785 or on the EOPD website [www.fiu.edu/~eop](http://www.fiu.edu/~eop).

### SEXUAL AND UNLAWFUL HARASSMENT POLICY

All members of the University Community are entitled to study and work in an environment free of discrimination and harassment. Florida International University's equal opportunity policy prohibits discrimination against students and employees on the basis of their race, color, creed, age, disability, sex (including sexual harassment), religion, marital status, national origin, or sexual orientation.

Sexual harassment is unlawful under Title IX of the 1972 Education Amendments, Title VII of the Civil Rights Act of 1964, and the Florida Civil Rights Act. As a matter of University policy, sexual or other unlawful harassment occurring in the course of any University activity, whether on or off campus is prohibited.

Harassment on the basis of race, color, creed, age, disability, sex (including sexual harassment), religion, marital status, national origin, or sexual orientation, or any other protected status under federal, state or local law, ordinance or regulation applicable to the University, is a violation of FIU's policy.

Any such harassment of any individual in the course of any University-administered program, job or activity is prohibited and shall not be tolerated. The University shall take prompt and effective corrective action to address unlawful harassment, including, where appropriate, dismissal or expulsion. The policy explicitly applies to University students, faculty, staff, administrators, independent contractors and all other individuals engaged in University activities. Individuals who know of harassment, or believe that they have been harassed in violation of this policy, are encouraged to utilize the University complaint procedures.

FIU takes all matters of Harassment including Sexual Harassment, Sexual Assault and Sexual Violence seriously. In accordance with Title IX regulations, the University has designated Shirlyon McWhorter, Director of Equal Opportunity Programs & Diversity, as the University's Title IX Coordinator responsible for overseeing FIU's Title IX compliance effort. Kristen Kawczynski, Director of Student Conduct & Conflict

Resolution, (students) and Julie Berg, Sr. Associate Athletic Director (Athletics) are designated as FIU's Title IX Deputy Coordinators.

**Reporting Harassment:** Students, faculty, staff, visitors, independent contractors and all other individuals engaged in University activities are encouraged to report any conduct of which they have direct knowledge and which they in good faith believe constitutes harassment in violation of this policy. Managers have a legal duty to report any conduct of which they have direct knowledge, and which they in good faith believe constitutes harassment in violation of this policy. If you have concerns or need to report an incident of sexual misconduct, please contact Shirlyon McWhorter, Title IX Coordinator, at (305) 348-2785 or [smcwhort@fiu.edu](mailto:smcwhort@fiu.edu), or Kristen Kawczynski at [kristen.kawczynski@fiu.edu](mailto:kristen.kawczynski@fiu.edu) and Julie Berg at [bergj@fiu.edu](mailto:bergj@fiu.edu).

**Retaliation Is Prohibited:** An individual's good-faith filing of or pursuing a complaint under this policy or otherwise reporting, complaining, assisting or cooperating in good faith with a complaint of harassment shall not be the basis for any adverse University decision regarding the student, employment or other status of any student, faculty member, staff member, administrator, independent contractor or other individual engaged in University activities. Such retaliation is forbidden by this policy.

**Confidentiality:** Every reasonable effort shall be made to protect the privacy of the complainant, the accused, and witnesses in the investigation and resolution process, subject to the need to conduct a full and impartial investigation, remedy violations, monitor compliance, and administer this policy.

Any employee, applicant, or student who believes that he or she may be a victim of unlawful discrimination may file a complaint with the Office of Equal Opportunity Programs and Diversity, PC 321 Modesto A. Maidique Campus, (305) 348-2785.

## UNIVERSITY POLICE DEPARTMENT

### *The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)*

All postsecondary institutions, both public and private, that participate in federal Title IV student aid programs are required to comply with the *Clery Act* regulations. Although *Clery Act* compliance is an institutional responsibility, full compliance is a campus wide effort, and concerns all members of the Community. Policy statements must be developed and crime reports must be collected from a wide variety of campus security authorities.

These authorities include, but are not limited to Police; Non-police security staff responsible for monitoring campus property; individuals and offices to which crimes should be reported; and Officials of the University with significant responsibility for student and campus activities.

- The University Police Department publishes an annual Campus Security Report every year by October 1st containing three years of campus crime statistics and specific campus security information including university policy statements.
- Disclose crime statistics for the FIU campuses and areas immediately adjacent to the campus and certain non-campus facilities and other remote university properties. The statistics must be gathered from

police or security, local law enforcement and from other university officials such as deans, directors and department heads, who have significant responsibility for student and campus activities. The crime statistics may be found on the University Police website listed below.

- Provide "timely warning" notices of specific crimes that occurred on campus, or within the jurisdiction of the University police (or those reported to the police in areas adjacent to the campuses of FIU).
- The University Police Department is responsible for preparing and distributing the Campus Security Report. The University Police Department works with local police departments and all university departments to compile the information contained in the annual report.

The University Police Department encourages the FIU community to pick up a copy of the Campus Security Report as a guide for safe practices on and off campus. You may obtain a copy at the University Police Department.

The Campus Security Report is also available electronically on the University Police website (<http://police.fiu.edu>).

(U.S. Department of Education, 2011)

## INTERCOLLEGIATE ATHLETICS

FIU Athletics has been a program of tremendous growth since its inception 40 years ago. FIU is a member of the National Collegiate Athletic Association (NCAA), and the entering the third year in Conference USA for 17 men's and women's athletic programs. Conference USA currently does not sponsor a championship in the new sport of sand volleyball. FIU continues to elevate the athletics program and has won two first ever Conference USA Championships in 2015 in Women's Swimming & Diving and Baseball. Sports programs and services in Intercollegiate Athletics provide an opportunity for student-athletes to develop their athletic skills and leadership abilities in an educational setting. Much emphasis is placed on the student as a student-athlete to ensure intellectual, emotional and social well-being.

### Athletics Team Membership

Several of the FIU Athletic teams have won conference championships in recent seasons including women's swimming & diving, golf, and baseball while many other student-athletes have garnered accolades across the sport programs. FIU's intercollegiate sports programs for women include basketball, volleyball, soccer, golf, tennis, track, softball, cross-country, swimming/diving, and added the emerging sport of sand volleyball which began competition in the spring of 2013. Men's sports include basketball, football, soccer, baseball, track, and cross-country.

### Athletic Facilities

The Athletic Department utilizes eight facilities that serve as the sites for athletic, educational, and recreational activities.

Phase I of **Ocean Bank Field at FIU Stadium** was opened in Fall 2008. The stadium features over 20,000 permanent seats, 1,400 club seats, an upper concourse and 19 full service luxury suites. In addition to the suites

the stadium features a 6,500 sq. ft. **Stadium Club**, which is a multi-purpose banquet hall that can be used for various events such as weddings, banquets, conferences and pre-game parties. The stadium is the home of our intercollegiate football program. In 2013 the north concourse and seating was added finishing off the lower bowl of the stadium.

Located in the west end zone bleachers of Ocean Bank Field at Football Stadium is the R. Kirk Landon Field House. The **R. Kirk Landon Field House** is a 55,000 sq ft facility that houses the FIU intercollegiate football team, coaches, and weight training facility and ticket office staff. The **University Credit Union Box Office** is located at the west entrance to the field house and services all FIU sports. It also houses a 12,500 sq ft weight room that accommodates all FIU intercollegiate student-athletes.

The **FIU Arena** is home to our intercollegiate men's and women's basketball teams as well as our women's volleyball team. It is a multi-purpose facility with a seating capacity for 5,150 and is the venue for our convocation and graduation ceremonies. The main floor can hold four volleyball courts and two basketball courts. The two auxiliary gyms can each hold one basketball court or a volleyball court. Also housed in the arena are seven classrooms and eight locker rooms. The new expanded entrance to the U.S. Century Bank Arena added 11,000 square feet with new bathroom facilities, box office, meeting rooms, elevators, and concession area. In 2015 all new seating will be installed along with a brand new state of the art flooring system.

The **Baseball Stadium** is the home to our intercollegiate baseball team. The stadium has a seating capacity of 2,200, and offers a luxury suite with a capacity of 20 overlooking the field. The Baseball Stadium also has three covered batting cages located just outside the left field fence.

The **FIU Soccer Stadium** is the home of our intercollegiate men's and women's soccer programs. This lighted soccer stadium seats 1,500 and the dimensions of the field span 120 yards in length by 70 yards in width.

The **FIU Tennis Center** has twelve lighted courts and is home to the women's tennis program. Six courts are open for daily recreational play.

The **FIU Softball Stadium** houses our intercollegiate softball program and our new elevated grandstands completed in 2014 seats 500. Adjacent to the Felsberg Field are three covered batting cages, and three bullpen areas.

The **FIU Sand Volleyball Courts** were completed in 2012 and are home to our top 5 nationally ranked sand volleyball program.

FIU students are admitted to all regular season intercollegiate athletic home games free of charge. Presentation of a valid university identification card is required.

For additional information visit the athletic department's website at [fiusports.com](http://fiusports.com) or call the University Credit Union Box office at 348-4263 (**FIU-GAME**).

## STUDENT ATHLETE ACADEMIC CENTER

Under the leadership of Academic Affairs, the Student Athlete Academic Center provides a range of academic support services for student athletes—including advising,

tutoring, and monitoring of academic progress. The Center is located west of the FIU Arena, at the Modesto A. Maidique Campus, and has hours of operation to meet the needs of the full-time student athlete. The Center is equipped with a computer laboratory, study carrels, and classrooms. It is staffed with advisors, tutors, and learning specialists. The unit works in conjunction with various university academic departments, as well as with other university support units to ensure the academic success of athletes. For information call (305) 348-6412.

## INTERNATIONAL STUDENT AND SCHOLAR SERVICES

The International Student and Scholar Services (ISSS) office provides assistance to international students, faculty, and researchers in non-immigrant status (F or J visas). The staff provides advising services on immigration, cultural personal, social, and financial concerns at both the Modesto A. Maidique (MMC) and Biscayne Bay Campus (BBC).

ISSS ensures institutional compliance with the federal agency requirements for the Department of Homeland Security (DHS) in reporting and tracking our international students.

In addition, the department also serves as a liaison to academic and administrative departments throughout the University.

All new and/or international transfer students **MUST** attend a **MANDATORY** orientation program before the start of their first semester and **MUST** report to the ISSS office within the first week of the start of classes. The ISSS also offers social and cultural programs to assist students in adapting more effectively to the University community and to living in Miami. An active International Student Club on each campus collaborates with the department in organizing various social activities. Club programs enable students to participate in the international dimension of the University and provide opportunities for involvement in the great Miami community.

ISSS is located in GC 355, University Park, (305) 348-2421; and WUC 363, Biscayne Bay Campus, (305) 919-5813.

For additional information visit our website at: <https://globalaffairs.fiu.edu/iss/>.

## OFFICE OF STUDY ABROAD

The Office of Study Abroad provides students with numerous opportunities to earn academic credit while traveling outside of the United States either led by a faculty member on the FIU study abroad programs or independently in the International Student Exchange program. Duration varies from a few weeks to a semester or even an academic year abroad.

Students participating in the ISE Program will pay FIU tuition and fees and, with pre-approval from their department, will receive transfer credit for the courses taken abroad. Grades earned on the ISE programs will not be averaged into the FIU GPA. In order to be eligible for the ISE Program, students must be in good academic standing with a minimum 3.0 GPA.

FIU Study Abroad programs are typically offered during the summer, although some programs are offered during the fall, Spring and Winter session terms. The programs

are designed and led by FIU faculty. Students participating in these programs will pay FIU tuition and fees in addition to a program fee for the cost of the program abroad. Grades earned on these programs will be averaged into the FIU GPA as these are FIU credit-bearing courses.

The Office of Study Abroad will also assist you in preparing for an academic credit-bearing internship abroad, and direct enrollment at accredited foreign institutions and applying for study abroad scholarships, specifically the Boren fellowship and the US Fulbright student program.

For more information about studying abroad, please contact the Office of Study Abroad, located at the Modesto A. Maidique Campus, PC 113, at: (305) 348-1913 or email us at [edabroad@fiu.edu](mailto:edabroad@fiu.edu); <http://studyabroad.fiu.edu/>.

## **STUDENT AFFAIRS**

The Division of Student Affairs seeks to enhance the academic mission of the University by promoting a vast array of educational, social, and cultural opportunities and programs. We believe that a student's education takes place both inside and **outside** the classroom. We aim to provide an environment that supports the growth and development of our students by catering to their social, intellectual, emotional, and spiritual needs. From orientation to job interview skills, volunteer opportunities to multicultural programs, health promotion to residential life, Student Affairs is here to help you make the most of your university experience.

## **CAMPUS LIFE**

The Department of Campus Life provides a variety of programs and services to students and the University community. Student's academic learning and success is enhanced through their active participation in the co-curricular opportunities offered in areas of leadership development, communication and organizational skills, service, event planning and evaluation techniques. In addition to many already successful programs that are offered, Campus Life collaborates with other departments to coordinate programs and events.

The Department of Campus Life includes the Student Government Association, Black Student Union, Council for Student Organizations (MMC), Student Organizations Council (BBC), Student Programming Council, Sorority and Fraternity Life, Multifaith Council, Homecoming Council, and Panther Power (BBC).

Location: GC 2240, Modesto A. Maidique Campus, (305) 348-2138; WUC 141, Biscayne Bay Campus, (305) 919-5804.

## **CAREER SERVICES**

The centralized Career Services (CS) office assists registered students at all university locations with career plans and employment needs across all academic disciplines and with all types of employers. CS also works closely with the specialized CS teams that are located in the School of Hospitality and Tourism Management, College of Business, the Nicole Wertheim College of Nursing and Health Sciences, and the College of Law. CS's high-tech and high-touch philosophy offers 24-7 services plus individualized attention through intake hours and one-on-one appointments.

CS encourages students to register with the office immediately after enrolling in classes--whether as a freshman, a transfer, or a graduate student. The office can help you identify a major, find an internship, or locate a career that is right for you. Get involved with Career Services. Our programs and services include:

- **CAREER DEVELOPMENT AND MANAGEMENT** - This area offers career interest tools assessments, individual student counseling appointments, career development workshops, and workshops for those desiring to identify their next educational and/or career path.
- **INTERNSHIPS AND COOPERATIVE EDUCATION** - We assist students in identifying and securing practical experience in their chosen major. Assignments include part-time as well as full-time employment. Internships and Cooperative Education often provide a salary and academic credit with assignments possible at local, national, or international organizations. These experiences have been proven to significantly increase the possibility of gaining full-time career employment at time of graduation.
- **EMPLOYMENT UPON GRADUATION** - Students are encouraged to become fully registered with CS, this allows you to take full advantage of the Campus Interview Program, Resume Referral Service, and Online Job Vacancies. You will also receive regular e-mails about networking opportunities and job fairs.
- **DELTA EPSILON IOTA** - An academic honor society dedicated to enhancing student leadership skills, career development, and networking opportunities with employers. The society supports the mission, vision, and goals of the Career Services Office. Membership is open to undergraduate and graduate students across all academic units who meet the 3.3 GPA requirement and have earned at least 30 semester hours.

CS also provides specialized workshops like business etiquette lunches/dinners, salary negotiating, interviewing effectively, and how to network. Other activities include resume critiques, practice interviews, and advance interviewing. The office has video conference capabilities for interviewing.

Location: GC 230, Modesto A. Maidique Campus, (305) 348-2423; WUC 225, Biscayne Bay Campus, (305) 919-5770; EC 2780, Engineering, (305) 348-1281.

Web site: <http://career.fiu.edu>.

## **CENTER FOR LEADERSHIP AND SERVICE**

The Center for Leadership and Service (CLS) provides students with developmental and experiential opportunities that foster leadership and community engagement, grounded in values and moral purpose. Through leadership education, service learning, advocacy, and volunteerism, students will become active global citizens on campus, in the community, and in the workplace.

Leadership education is both curricular (for credit) and co-curricular (non-credit). PAD 3431 Exploring Leadership is a three-credit introductory leadership course open to all students. SOW 4932 Service Learning examines social issues and develops a response through a service project. These courses are part of an academic certificate in

Leadership Studies offered through Public Administration. Non-credit leadership development programs range from one-hour skill building workshops, to semester-based programs (Academy of Leaders), to yearlong living/learning communities on campus. All of these programs are interactive and experiential in nature and are offered at a variety of times to accommodate our diverse student population. Programs are developmental in nature, so students can begin with an entry-level program and progress to more advanced leadership training while at FIU. Consult the department web site for program descriptions and application details, <http://leadserve.fiu.edu>.

CLS is also the central office for service development, by offering a clearinghouse and resource center for volunteer activities, service-learning, and advocacy for social issues. Three major service projects are sponsored by CLS. Alternative Break (AB) educates students about social issues and encourages them to make a difference by participating in direct service projects in communities throughout the country and abroad. Dance Marathon is a student-run philanthropy dedicated to raising money for the Children's Miracle Network. Students can serve on the planning committee or participate as dancers in the overnight fundraiser that benefits the Miami Children's Hospital Foundation. Relay for Life is the signature fundraising event for the American Cancer Society. A committee of FIU students organizes the overnight walk and thousands participate in the event to celebrate life and provide hope for those touched by this disease. By taking leadership roles in organizing and implementing these projects, students are able to practice and refine their leadership skills.

Students may also take on leadership roles by providing peer education. The LEAD Team is a student group that promotes and supports leadership development. The LEAD Team participates as program promoters and department ambassadors, group facilitators, classroom presenters, and consultants to student organizations.

The Center for Leadership and Service is dedicated to developing the leadership capacity and service ethic of all students, regardless of position or title.

Location: GC 242 Modesto A. Maidique Campus, (305) 348-6995; WUC 220, Biscayne Bay Campus, (305) 919-5360.

Web site: <http://leadserve.edu>.

## CHILDREN'S CREATIVE LEARNING CENTER

Established in 1975, the Children's Creative Learning Center, an Educational Research Center for Child Development, is a SACS accredited Program. The Center, a department within the Division of Students Affairs, is located on the Modesto A. Maidique Campus and offers an array of programs for young children.

The program serves children who have achieved bathroom independence between the ages of 2½ through 5 years, Monday through Friday. Main building hours are from 7:45 a.m. to 6:00 p.m.. Children who may be working toward achieving bathroom independence and are between the ages 2 to 2½ years are eligible for the Center's Toddler program, housed in the Graham Center, Monday through Friday, from 8:30 a.m. to 5:30 p.m.

The Center participates in the Florida Voluntary Pre-Kindergarten (VPK) Program for four-year-old children, and is available within the hours of the full-day program. Step Up For Students Kindergarten Scholarship is available for low-income kindergarten families. The Center is a School Readiness Provider.

Center enrollment priority is given to children of FIU students. To request an admission form, stop by the Center or call (305) 348-2143.

Web site: <http://children.fiu.edu>.

## COUNSELING AND PSYCHOLOGICAL SERVICES

Counseling and Psychological Services (CAPS) provides a variety of services and resources designed to help currently registered FIU students achieve and maintain optimum mental health. Therapists, utilizing the short-term psychotherapy approach, assist students in developing effective coping skills and decision making abilities; developing effective communication skills; and identifying and managing daily stressors. All therapeutic services are confidential and can be utilized either in person or Online, depending on the type of service desired.

### CAPS services include:

- Individual, group, and couples therapy for issues such as: anxiety, depression, stress, grief, and interpersonal and relationship problems
- In-person screenings for substance abuse and eating disorders/body image issues
- Psycho-educational and Neurological testing
- Biofeedback
- Crisis intervention
- Psychiatric services

### CAPS online programs include:

- Workshops for time management, anger management, and stress management
- Screenings for anxiety, depression, eating disorders, and bipolar disorder
- PASS—a program designed to improve student academic and personal functioning
- TAO – a therapy assisted online program for anxiety reduction

### Victim Empowerment Program (VEP)

VEP services are free of charge and confidential

Location/Contact: SHS 270, MMC, (305) 348-2277, BBC by appointment

--VEP services include:

- Assistance in accessing community and University resources, and helping students understand the different options available to them during or after experiencing actual or threatened abuse or violence. This information is also available to students who may want resources for someone they know or for students who have been affected by actual or threatened violence that happened to someone they know.
- Help with issues related to relationship abuse, sexual assault, stalking, assault and battery, homicide of friend or relative, hate crimes, harassment, and re-emergence of problems as a result of a past abuse such as childhood sexual abuse.

--Other VEP services available (according to the wishes of the student) are:

- Safety planning
- Understanding and navigating the criminal justice system
- Assistance in making police reports (if desired)
- Petitioning the court for an injunction for protection (“restraining order”)
- Finding legal assistance
- Finding emergency safe shelter
- Communicating with professors and/or other parties as requested by the victim
- Help with university administrative procedures
- Student conduct proceedings
- Escort to appointments, hearings, and medical facilities
- Help with other solutions that may be necessary

Additional information and resources available at <http://vep.fiu.edu>.

#### **Outreach Programming**

Throughout the year, the staff at CAPS participates in campus wide outreach activities designed to increase student awareness about mental health and services provided at the center. In addition, CAPS sponsors a series of workshops to enhance students’ personal and academic skills, and collaborates with other departments at FIU by co-sponsoring events. CAPS outreach events are a great way to learn, be entertained, have fun, and make new friends.

Location: SHSC 270, Modesto A. Maidique Campus, (305) 348-CAPS (2277); WUC 320, Biscayne Bay Campus, (305) 919-5305.

Web site: <http://caps.fiu.edu>

Victim services may also be accessed through a 24-hour crisis hotline: (305) 348-3000.

Web site: <http://vac.fiu.edu>

## **DISABILITY RESOURCE CENTER**

The Disability Resource Center (DRC) collaborates with students, faculty, staff, and community members to create diverse learning environments that are usable, equitable, inclusive, and sustainable. The DRC provides FIU students with disabilities the necessary support to successfully complete their education and participate in activities available to all students.

For a complete list of our services, visit our website at <http://drc.fiu.edu>.

If you have a history or diagnosis of disability and plan to utilize academic accommodations, please contact the DRC.

Location: GC 190, Modesto A. Maidique Campus, (305) 348-3532; WUC 131, Biscayne Bay Campus, (305) 919-5345.

## **STUDENT HEALTH SERVICES**

Good health is essential to students’ success while at the university and throughout their life. Therefore, Student Health Services (SHS) is committed to providing registered students with free or low-cost quality medical care and health promotion services, which will allow them to thrive both academically and personally. Nationally accredited ambulatory healthcare centers are located at both the Biscayne Bay (BBC) and Modesto A. Maidique (MMC) campuses to serve our students. The care offered

has a strong focus on education and works with students on ways to adopt a healthier lifestyle.

#### **Clinical Services include:**

- Care for common illness and injuries
- Women’s health services
- Pre-matriculation and preventive vaccines
- Preventive screenings, EKG’s, and Laboratory testing (blood work, urine test, and cultures)
- After hours, holiday, and weekend nurse answer line. MMC (305) 348-2401 opt. 2; BBC (305) 919-5620 opt. 2.

#### **Pharmacy services at MMC include\*:**

- Over-the-counter (OTC) products and prescription medications at competitive prices.
- An excellent selection of natural and organic products
- Individualized education and counseling on prescription medications and OTC products

\*Although a full-service pharmacy is not available at BBC, pre-packaged medications are dispensed by practitioners at that location.

#### **Health Promotion Services include:**

- Healthy Living consultations, workshops and programs on a variety of topics such as: stress management, nutrition, fitness, sexual health, substance use/abuse prevention, preventive health/self-care issues, sleep management
- Fitness assessments
- Massage therapy
- Weight management/Dietitian consultations
- Athletic Trainer consultations
- Acupuncture
- Aromatherapy
- Anonymous HIV counseling and testing

#### **Other services**

- Assist students with obtaining University-sponsored student health insurance plans to help offset the cost of services not covered under the health fee.
- Facilitate the registration process by educating students on pre-matriculation health requirements
- Educate and assist students through medical appeal process

For more information about us and a complete list of our services, visit our website at <http://studenthealth.fiu.edu>.

Location: Student Health Center (near the College of Law), Modesto A. Maidique Campus, (305) 348-2401, Fax: (305) 348-6655; Student Health Services Building located by parking lot 1-C, Biscayne Bay Campus; Health Promotion Services Center: (third floor of the Wolfe University Center), (305) 919-5620, Fax: (305) 919-5312.

## **HOUSING AND RESIDENTIAL LIFE**

The Department of Housing and Residential Life provides on-campus housing for students on the Modesto A. Maidique Campus. All on-campus accommodations are single gender. FIU does not offer co-ed, family, or married housing. FIU student housing is designed to provide a comfortable living environment conducive to supporting students’ academic success. The facilities are located within walking distance to classrooms, faculty offices, labs, recreation facilities, and other student services. Multiple

room types provide a variety of accommodations to meet students' housing needs and budgets.

The campus residential community provides unique opportunities for personal growth and development, leadership experiences through student participation in programming and activities, and developing an appreciation of and sensitivity to differences. Residents have the opportunity to enjoy social and educational events that are sponsored by the Residence Hall Association and Resident Assistants.

On-campus housing rental rates include all utilities, wireless internet, and satellite television. Each of the residence halls is staffed with both professional and paraprofessional personnel to ensure the facilities are safe and well maintained. For more information regarding services and accommodations, please visit our web page at <http://housing.fiu.edu/>.

Location: Housing Office, University Park Towers (UPT) 121, Modesto A. Maidique Campus, (305) 348-4190, Fax: (305) 348-4295; e-mail: [housing@fiu.edu](mailto:housing@fiu.edu).

## MULTICULTURAL PROGRAMS AND SERVICES

The Office of Multicultural Programs and Services (MPAS) provides retention-centered services for our diverse student body. MPAS offers students the personal, academic, social, and cultural support needed for the achievement of their educational goals. Staff members assist with leadership development, counseling, career and academic advisement, financial assistance, tutorials, and serve as liaisons to academic units and student support services. MPAS offers a wide variety of university and community-wide signature events and programs including a month-long MLK Commemorative Celebration, Lavender Graduation, Excellence Awards Program, LGBTQA Mentors Program, SAGE Scholarship Reception/Silent Auction, Strengths Summit, and the LGBTQA Pride Month activities. Students can also take advantage of the STARS (Students Taking Advantage of Resources Successfully) and VEO (Valuing Each Other) workshop series throughout the academic year. In addition, MPAS offers and monitors various scholarships: Golden Drum, MPAS, MLK and the SAGE scholarships.

LGBTQA Initiatives also falls under the MPAS umbrella and provides programs and activities to meet the needs of Lesbian, Gay, Bisexual, Transgender, Queer/Questioning and Ally (LGBTQA) students at FIU. Programs are offered that create awareness, education and visibility on issues relating to sexual orientation, gender identity and gender expression.

Student Organizations advised through MPAS include Alpha Kappa Alpha Sorority, Inc., Black Student Union, Stonewall Pride Alliance, the Gay Straight Alliance (BBC) NAACP, and Black Female Development Circle, Inc. Student Support Services Club, and the Global Indigenous Group.

Location: GC 216, Modesto A. Maidique Campus, (305) 348-2436, WUC 253, Biscayne Bay Campus, (305) 919-5817; SSSP, GC 265, Modesto A. Maidique Campus, (305) 348-6424; WUC 253, Biscayne Bay Campus, (305) 919-5817.

Web site: <http://mpas.fiu.edu>.

## WELLNESS & RECREATION SERVICES

Recreational sports programs and fitness facilities are available for Florida International University students, faculty, staff and alumni through the Wellness and Recreation Centers at MMC and BBC. Funding for these services is primarily through student fees allocated by the FIU Student Government Association (SGA).

A variety of Intramural (IM) Sports are offered on each campus, including men's, women's and co-rec leagues in sports such as flag football, basketball, volleyball, softball and soccer, and tournaments for sports like racquetball, tennis, and table tennis. Individuals looking for a team are encouraged to register as "free agents". Registration for Intramural Sports can be initiated via the web on the Wellness and Recreation Center website (see URL below).

The 50,000+ square foot MMC Wellness and Recreation Center (WRC) is equipped with state-of-the-art exercise and cardiovascular fitness equipment. In addition to free weights, the center provides resistance and selectorized equipment, steppers, upright and recumbent bicycles, treadmills, rowers, and ellipticals. A basketball gym, locker rooms and a Pro Shop are also available. The WRC is located west of the Student Health Services Complex near Parkview Hall.

Over 90 PantherFIT group fitness classes per week are scheduled in the WRC. Low cost classes offered throughout the year include Pilates, Ultimate Abs, and Zumba®, as well as specialty classes such as Yoga, Spinning®, and Capoeira. Fitness orientations, body composition evaluations, and personal training are also featured. Non-credit fitness workshops and American Heart Assoc. (AHA)/CPR/AED certifications are offered.

The Wellness and Recreation Center - BBC is located on the first floor of the Wolfe University Center (WUC), room 160. The 70,000 square foot Center (which includes an aquatic facility) features 21 cardiovascular machines with a TV/Video Village, locker rooms and showers, 9 flat screen televisions, a Bose sound system, an array of LifeFitness selectorized, and Hammer Strength fitness equipment. Additionally, there is a state-of-the-art aerobics studio with ballet bars and separate Bose sound system. Cardio vascular group exercise classes include Yoga, Hip Hop Dance, Belly Dancing, Body Sculpting, Dance Aerobics, and Zumba®. Free massages are offered on Mondays. Additionally, the Wellness & Recreation - BBC offers Kayaking, Night time Kayaking and Stand-up Paddle Board excursions from our Outdoor X program.

The two campuses offer other facilities for recreational use. The Tennis Centers on each campus offer lighted courts, and tennis lessons are available. The BBC Aquatic Center and MMC Panther Hall Pool provide on-campus swimming opportunities. At MMC, students have free access to nearby Tamiami Pool during lap swim hours. At MMC, the FIU Arena houses two indoor racquetball courts available on a reservation basis. A current, activated OneCard ID is required for access to all recreation facilities and programs.

Other areas of interest include adventure recreation programs (offering outdoor experiential education trips in and out-of-state), sport clubs, the Lose It Weight Loss Program, and special events.

Both Wellness and Recreation offices provide student employment opportunities as sports officials, customer service and weight room attendants, recreation facility

supervisors, lifeguards, group fitness instructors, personal trainers, and office assistants. MMC is home to the FIU Bike Shop for repair services and retail sales.

Location:

Wellness and Recreation Center – MMC: (305) 348-2575

Wellness and Recreation Center – BBC: (305) 919-5678

WRC – MMC Membership Desk: (305) 348-2951

MMC Panther Hall Pool: (305) 348-1895

BBC Aquatic Center: (305) 919-4549

IM Sports: (305) 348-1054 (MMC), (305) 919-4595 (BBC)

Tennis Center: (305) 348-6327 (MMC), (305) 919-4595 (BBC)

MMC Racquetball reservations: (305) 348-2900

Bike Shop: (305) 348-4880

Web sites: <http://recreation.fiu.edu> and <http://bbcrec.fiu.edu>.

## MULTIFAITH COUNCIL

The Multifaith Council serves student groups involved in a variety of activities. Professional representatives from various faiths are available for personal appointments. Individual denominations sponsor campus-wide programs including worship, study groups, social gatherings, and cultural events. Campus Ministry sponsors programs and activities that are non-denominational.

Location: GC 318, Modesto A. Maidique Campus, (305) 348-3902; CM 101, Biscayne Bay Campus, (305) 919-5247.

## OFFICE OF THE OMBUDSMAN

The Ombudsman Office acts as an impartial and confidential forum to assist students who have encountered problems or conflicts at the University, particularly problems or concerns not adequately addressed through normal channels. This may include correcting processes or procedures that hinder resolving the issue or are causing an inordinate delay. The Ombudsman may resolve problems through various methods, including investigation, mediation, or making referrals to the appropriate university department for review. The Ombudsman should be utilized in situations where all areas of appeal have been exhausted or proven unsuccessful.

Location: GC 219, Modesto A. Maidique Campus, (305) 348-2797 and HL317A, Biscayne Bay Campus, (305) 919-5943.

## STUDENT CONDUCT AND CONFLICT RESOLUTION

Student Conduct and Conflict Resolution serves the FIU community by educating members about the Student Code of Conduct and the value of respecting others. Through the student conduct process, we hold students accountable for their behavior in a fair and developmental manner while upholding the rights of the community.

Infringement of an academic nature should be directed to the Vice Provost for Academic Affairs. Complaints that are non-academic should be directed to the Office of Student Conduct and Conflict Resolution.

The Office of Student Conduct and Conflict Resolution:

- Holds students accountable for violations of the Student Code of Conduct by administering the student conduct process.

- Selects and trains the members of the Student Conduct Committee and hearing officers.
- Provides educational programs for faculty, staff, and students regarding the student conduct process; ethics and integrity; conflict resolution; and dealing with disruptive students in the classroom.
- Provides support resources to community member who may be victims of misconduct.
- Provides student conduct record background checks for various agencies (Secret Service, FBI, CIA, State Department, DEA, Federal Marshals, Law Enforcement Agencies, Military, Graduate Schools, Law Schools, Dean Certifications, Florida Bar Examiners).
- Manages admissions clearances: The University reserves the right to review the case of any student who has been involved in misconduct prior to admission to determine eligibility for admission.

Please refer to the Student Code of Conduct section in the FIU **Student Handbook** for more information regarding the student conduct process and procedure. To report a possible violation of the Code of Conduct or a Student of Concern, visit the SCCR website at <http://conduct.fiu.edu>. The Office of Student Conduct and Conflict Resolution is located in GC 311 at the Modesto A. Maidique Campus, (305) 348-3939.

Web site: <http://conduct.fiu.edu>.

## STUDENT MEDIA

Student media at FIU include **The Beacon** newspaper, [fiusm.com](http://fiusm.com), and WRGP radio.

**The Beacon** is an editorially independent publication produced by students and distributed free. The purpose of **The Beacon** is to keep the university community informed about campus news, events and activities; to serve as a forum for opinion and commentary concerning campus related topics; and to protect the interests of the University community and its component parts. It is published Monday, Wednesday, and Friday during the fall and spring terms, except during holiday breaks. It is also published eight times during the summer term. Students can work on the staff in news and features, photography, and/or advertising. No prior experience is required.

WRGP is FIU's radio station located at 88.1, 95.3 (MMC), and 96.9 (BBC) FM. Its programming is an eclectic mix of the latest music on the cutting edge of the alternative scene, FIU sports play-by-play, and news. Programming also includes daily specialty shows that cover the music spectrum of metal to reggae, and in between Caribbean, hip-hop, rap, Latin rock, jazz, and classical mornings. The station operates 24 hours seven days a week. The station provides a means for students to acquire experience in various disciplines related to the broadcast industry, including hands-on experience in a realistic, business-like setting encompassing teamwork and professional standards. Students can work in areas such as broadcasting, business, promotions, and/or engineering. Prior experience is not required.

Fiusm, is a multi-media website that incorporates all of student media. Not only can you read about an event, but you can also listen and watch it with [fiusm's](http://fiusm.com) streaming video. The website is updated five days a week. Fiusm accepts advertising.



Location: **The Beacon**, GC 210, Modesto A. Maidique Campus, (305) 348-2709; WUC 220, Biscayne Bay Campus, (305) 919-4722. WRGP, GC 319, Modesto A. Maidique Campus, (305) 348-3071; fuis.com, GC 210, Modesto A. Maidique Campus.

## UNIVERSITY CENTERS

The University Center on each campus provides vital services to students and the University community. The Graham University Center (GC) at Modesto A. Maidique Campus and the Wolfe University Center (WUC) at Biscayne Bay Campus are the focal points for the University community to meet and interact in an educational and vibrant environment. Staff in the centers coordinate the scheduling of space and assist with the production of student and university sponsored events.

As the hub of University life, these centers house the offices of Student Government Association (SGA); Campus Life; Student Programming Council (SPC); Council of Student Organizations (CSO); Student Organization Council (SOC); and Office of Sorority and Fraternity Life.

### Graham Center

The Graham Center building has offices, retail stores, food outlets, academic classrooms and event venues. The offices that offer student support services are the Office of the Vice President for Student Affairs, Ombudsman Office, Campus Life, Career Services, Center for Leadership and Service, Disability Resource Center, International Student and Scholar Services, Multi-faith Council, Office of Multicultural Programs and Services, Office of Orientation and Parent Programs, Student Conduct and Conflict Resolution, Student Media, Upward Bound and Pre-College Programs, and Women's Center. **The Beacon** student newspaper and the student radio station (WRGP) keep offices and production rooms at the Graham Center.

The Graham Center also offers the following services: event planning, audiovisual/multi-media support, state-of-the-art computer labs, Lost and Found, ATMs, locker rentals, notary public service, vending machines, and Kaplan Test Preparation classes. Additionally, GC offers event facilities such as: meeting rooms, ballrooms, and auditoriums for lectures, banquets, receptions, and weddings. The 23-classroom wing -- located on the second floor and interconnecting with the Barnes & Noble café -- has a large lounge ideal for individual and group studying. University community can enjoy entertainment and the arts by visiting the Student Art Gallery and Piano Lounge, and the Porter Davis Game Room.

The GC mini-mall offers a variety of food locations: The Fresh Food Company serves breakfast, lunch and dinner in an all-you-care-to-eat style. Other offerings include Chili's Too, Faculty Club, Recharge-U convenience store, Jamba Juice, Pollo Tropical, Subway, Burger King, Almazar, Sushi Maki, Einstein Bros. Bagels, and Bustelo Café. Other retail venues include: Barnes and Noble Bookstore (with Starbucks Café), Santi's Hair and Nail Salon, Golden Touch Haircuts & Shaves, Panther's Dry Cleaners, Panther TECH store and Ricoh@FIU (Copy Center, packing and shipping).

Visit the GC virtual tour by going to: [grahamcenter.fiu.edu/VirtualTour/VirtualTour.html](http://grahamcenter.fiu.edu/VirtualTour/VirtualTour.html).

The administrative offices of the Graham Center are located in GC 1210, at the Modesto A. Maidique Campus,

The main office number is (305) 348-2297 and the web site is [grahamcenter.fiu.edu](http://grahamcenter.fiu.edu).

### Wolfe University Center

The Wolfe University Center (WUC) is located at the heart of FIU's Biscayne Bay Campus. It is home to the 300-seat Mary Ann Wolfe Theater, houses a state-of-the-art computer lounge, five large meeting rooms, and a multi-purpose ballroom. A multi-purpose dining and catering facility, the Wellness and Recreation Center, and several comfortable study lounges are also provided in the facility. A recent renovation to Panther Square, the Center's lobby and student programmatic space, creates a high-tech destination on campus where students can study, connect with others and host events.

The Center is also host to the Team Ropes Adventure Challenge (TRAC), one of the most complete and professional team-building training programs in South Florida. TRAC is an experiential education program that focuses on human development and group dynamics. Participants will learn new skills through a series of adventure-based activities that provide training in leadership, teambuilding development, communication, and problem solving skills.

Center tenants include Student Affairs departments for Disability Resource Center, Multicultural Programs and Services, Career Services, Health Promotion Services, and Counseling and Psychological Services. University support offices include the University Credit Union, the FIU One Card Office, Ricoh @ FIU (copy center, packing and shipping), International Student and Scholar Services, and the Parking and Transportation Office. The administrative offices of the Wolfe University Center are located in WUC 325 at Biscayne Bay Campus, (305) 919-5800 and website is <http://wuc.fiu.edu>.

The Barnes and Noble University Bookstore is located on the first floor at both University Centers.

Location: GC 2200, Modesto A. Maidique Campus, (305) 348-1506; WUC 130, Biscayne Bay Campus, (305) 919-5359.

## WOMEN'S CENTER

The Women's Center at FIU provides numerous programs and services to support FIU students in their personal, academic, and professional development. The Women's Center collaborates and coordinates with other university departments and student organizations to meet the needs and enhance the lives of our diverse female population. While our programs and services focus on women, they are open to the entire community and include confidential referrals, leadership, and volunteer opportunities. We educate and advocate for systemic changes that will improve the lives of everyone on campus.

Our curriculum includes the following programs:

- Women in STEM Living Learning Community partnership with Housing & Residential Life
- Sisterhood Retreat (Women's Empowerment Weekend)
- Women Who Lead Conference
- Wild Succulent Women discussion series
- National Love Your Body Day events
- International Day for the Elimination of Violence Against Women
- Take Back the Night

- FIU Gender Equity Coalition (FIUGE) student organization
- National Organization for Women (NOW) student organization
- Voices for Planned Parenthood (VOX) student organization
- UN Women (USNC-UN Women) student organization

Location: GC 2200, Modesto A. Maidique Campus, (305) 348-1506; WUC 220, Biscayne Bay Campus, (305) 919-5359.

Web site: <http://women.fiu.edu>.



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